

Development Permit Application

RESIDENTIAL

(Please print and complete ENTIRE form)

SITE ADDRESS

Complete Civic Address: _____

APPLICANT

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

PROPERTY OWNER

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

PROPOSED DEVELOPMENT

OFFICE USE ONLY

SEE REVERSE FOR REQUIRED DOCUMENTS

PERMIT REQUIREMENT LIST

Depending on the type of development, some requirements and information may not apply.
All application requirements are as per The City of Red Deer *Land Use Bylaw*.

1. **Site Plan, (metric, to scale, 11" x 17"). A digital copy (PDF) may be requested. The Site Plan shall include:**

<ul style="list-style-type: none"> - North Arrow - Property lines shown and labelled - Location of building(s) in relation to property lines; including front, rear, and side yard setbacks - Location, dimensions, and number of on-site parking areas - All easements and right-of-ways shown and labelled - Location of retaining walls and fences (existing and proposed) 	<ul style="list-style-type: none"> - Location and labelling of all abutting streets, lanes, highways, road right-of-ways, and sidewalks - Location of all fire hydrants (existing and proposed) - Location of all garbage/recycling enclosures - Location of loading facilities - Location of existing and proposed transit stops - Date of plan
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2. **Letter of Authorization from property owner (registered on title), including contact information.**

3. **Letter of Intent providing a detailed description of the proposed development.**

4. **Certificate of Title that is dated within the last thirty (30) days.**
 - Copies of Restrictive Covenants must also be provided

5. **If planning on building a covered deck, an Elevation Plan is required, and shall include:**

<ul style="list-style-type: none"> - Coloured elevations of each face of the building(s) - Appearance of all fences (existing and proposed) on the site - Description of exterior finishing materials 	<ul style="list-style-type: none"> - Appearance of all garbage/recycling enclosures - Building height from grade, and number of stories - Date of plan
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Applicant:

- I am aware that this proposal will be reviewed by Inspections and Licensing, and may be delayed or refused if the application and/or information provided is incomplete.
- I understand that additional information may be required after the permit application has been submitted.
- I understand if the proposed development is located within an area where development constraints exist, (e.g. operating or non-operating landfill, escarpment, overhead utilities, etc.) additional information and/or reports may be required.
- I understand that this permit application may be refused if the proposed development does not conform to the *Land Use Bylaw* and/or amendments.

Signature of this document indicates your acknowledgment of the above requirements.

Name of Applicant (please print)

Signature of Applicant