

Date: _____

HYDRANT AND WATER USE PERMIT APPLICATION

CONTACT INFORMATION

Company Name _____ City Project if applicable _____

Mailing Address _____

Contact Person _____

Period: Start: _____ End: _____ Phone # _____ Email: _____

Location (Closest Address): _____

Type of Permit Required (Check all that apply)

- HYDRANT USE WITH A METER BOX**
- DRINKING WATER FOUNTAIN USE**
- HYDRANT MAINTENANCE (PRIVATE HYDRANTS)**
- WATER MAIN FLUSHING (DEVELOPMENT AND CONSTRUCTION)**
- HYDRANT USE WITH A VEHICLE/TANK**
 - **ADD VEHICLE INFORMATION - [CLICK HERE](#)**
- WATER USE AT A CITY OPERATED BULK WATER STATION (BILLED MONTHLY)**
 - **APPLY FOR ACCOUNT - [CLICK HERE](#)**

I _____ represent the company listed above and agree to all of the conditions of the permit, I agree to pay the noted service(s) as per Schedules B and D of the Utility Bylaw.

Print Name: _____ **Signature:** _____ **Date:** _____

To the best of my knowledge, the information provided in this application is true and accurate and I have signing authority on behalf of my company

Permit Conditions

- Utility Bylaw 3606
 - Governs the use of Private and Public Hydrants in the City of Red Deer.
 - Fees outlined in Schedule B & D will be charged for applicable hydrant use permit, service fees and water consumption.
 - Payment terms are net thirty (30) days from the date of invoice, subject to a 1.5% late service fee on all unpaid balances.
- Vehicle/Tank requirements
 - All units loading water must have top loading air gap fill points.
 - One (1) Permit will be issued for each unit.
- Fire hydrant operations
 - The fire hydrant(s) and bulk water station listed on the permit may be used to obtain water, between the hours of 7:00 A.M. and 9:00 P.M.
 - Fire hydrants must be operated following Hydrants SWP - Operating Fire Hydrants (Contractors).
 - A hydrant wrench designed for fire hydrants is required. Pipe wrenches are not acceptable.
 - Hydrant use is restricted to the fire hydrant(s) and projects indicated on the permit only.
- Flushing operations
 - Only permitted between 7:00 A.M. and 7:00 P.M., unless otherwise approved by the Utilities Department, weather permitting.
 - All water must be dechlorinated and must comply with the City of Red Deer Engineering and Contract Specifications.
 - All flow should be directed to permeable surfaces to prevent flooding /pooling, when possible.
 - Call Utilities department if flooding occurs and report any plugged catch basin.
 - Erosion control devices are required when there is a potential to cause sediment to enter into the storm and wastewater infrastructure.
- The Contractor is responsible to obtain all other permits required to perform the work. Note: Dewatering Permit not required when a Hydrant permit is issued.
- The Contractor is responsible for following the procedures and may be held liable for damages or repairs to the fire hydrants, meter box, attached infrastructure, bulk water station and have other enforcement action taken against them for not adhering to these procedures.
- Permit is only valid during the dates shown on the permit.
- Failure to comply with these conditions will result in cancellation of the permit.
- Permits will be issued after associated fees and previous years fees are paid.
- Permit will be issued within 2 to 5 business days of application being submitted.
- Hydrant box meter reads are to be submitted monthly, reads not received will result in a meter read fee as per the Utility Bylaw
- Water Load counts must be submitted monthly to water@reddeer.ca
 - Water Loads counts can also be submitted using the following google form. [Click here for Water Load Submission](#)
- Water load counts not received will be estimated at 30 m3/day.