

## ACCESSORY BUILDING APPLICATION REQUIREMENT LIST

All application requirements are as per the *Safety Codes Permit Bylaw* and the current Alberta Building Code.

**All required items must be provided upon application. Incomplete applications will not be accepted.**

Provide the following:	<u>Required Items</u>
<input type="checkbox"/>	1. <b>One</b> copy of a Site Plan (plot plan or RPR), shall include: <ul style="list-style-type: none"><li>- North Arrow;</li><li>- Property lines, shown and labelled;</li><li>- Location of building(s) in relationship to property line; including front, rear, and side yard setbacks;</li><li>- All easements and right-of-ways shown and labelled;</li><li>- Existing utility services; and</li><li>- Dimensions of proposed accessory building.</li></ul>
<input type="checkbox"/>	2. <b>One</b> copy of Accessory Building Detail Sheet.
<input type="checkbox"/>	3. Elevation Plan, (metric, to scale). The Elevation Plan shall include: <ul style="list-style-type: none"><li>- Elevations of each face of the building; and</li><li>- Date of plan.</li></ul>
<input type="checkbox"/>	4. Letter of Authorization from <b>all property owners</b> registered on title, including contact information.
<input type="checkbox"/>	5. If accessory building is over 728 sq.ft., Engineer-stamped, site specific design/details are required.

**Additional permits may be required.**

It is the applicant's responsibility to obtain any necessary permits for the purpose of this project.