

BUILDING PERMIT

RESIDENTIAL APPLICATION REQUIREMENT LIST

All application requirements are as per the *Safety Codes Permit Bylaw* and the National Building Code. All required items must be provided upon application and uploaded to ProjectDox, as per the required naming conventions. Incomplete applications will be returned to the Applicant. This checklist does not need to be submitted as part of your application.

Provide the following:	<u>Required Items</u>		
<input type="checkbox"/>	1. Site plan		
<input type="checkbox"/>	2. Heat-loss calculation		
<input type="checkbox"/>	3. Alberta Approved New Home Warranty Registration		
<input type="checkbox"/>	4. Deck Detail Sheet (if deck is part of build)		
<input type="checkbox"/>	5. Engineered stamped soils investigation letter or report from geotechnical engineer (for City lots only)		
<input type="checkbox"/>	6. Building Plans, (11" x 17" or larger to scale) that describe and include the following: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> - Architectural approval stamp - Cross Section - Dimensional lumber floor joist and beam details - Elevations (front, rear, and both sides) </td> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> - Floor plan, including window sizes, room sizes, and use - Foundation details (PWF & pile/grade beam systems must be sealed by an Engineer) - Radon rough-in details </td> </tr> </table>	<ul style="list-style-type: none"> - Architectural approval stamp - Cross Section - Dimensional lumber floor joist and beam details - Elevations (front, rear, and both sides) 	<ul style="list-style-type: none"> - Floor plan, including window sizes, room sizes, and use - Foundation details (PWF & pile/grade beam systems must be sealed by an Engineer) - Radon rough-in details
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<input type="checkbox"/>	7. Manufactured Structural Components: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> - Engineered floor design details and layout - Engineered roof truss design details and layout </td> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> - Tele-post and pad footings design where loads carried by the column exceeds 8000 lbs. </td> </tr> </table>	<ul style="list-style-type: none"> - Engineered floor design details and layout - Engineered roof truss design details and layout 	<ul style="list-style-type: none"> - Tele-post and pad footings design where loads carried by the column exceeds 8000 lbs.
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<input type="checkbox"/>	8. 9.36 Energy Code Project Summary (Performance Compliance Calculation Report)		
<input type="checkbox"/>	9. Letter of Authorization from the property owner(s) registered on title, including contact information.		

****NOTE: If construction is 5 units or more, it will be classified as a Commercial project. Additional documents may be required, including but not limited to, Schedules and Engineering****

Additional permits may be required.

It is the applicant's responsibility to obtain any necessary permits for the purpose of this project.