

## DEMOLITION APPLICATION FORM

### SITE ADDRESS & INFORMATION

Complete Civic Address: \_\_\_\_\_  
 Type of Building to be Demolished: \_\_\_\_\_ Building size: \_\_\_\_\_ m<sup>2</sup>

### APPLICANT

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 (available 24hrs) \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

### PROPERTY OWNER

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Please initial and sign to confirm your acknowledgement of the terms and conditions of this application.**

1. I am aware that this application will be reviewed by Inspections and Licensing, and may be delayed or refused if the application and/or information provided is incomplete.
2. I understand that additional information may be required after the permit application has been submitted.
3. I understand Inspections & Licensing will create a Development Permit and a Safety Codes Building Permit from this application, and accept responsibility of payment for each permit.
4. I understand that a site inspection by a Building Safety Codes Officer is required prior to demolition.

\_\_\_\_\_  
Name of Applicant (please print)

\_\_\_\_\_  
Signature of Applicant

## DEMOLITION PERMIT APPLICATION REQUIREMENT LIST

All application requirements are as per the *Safety Codes Permit Bylaw* 3551/2015 and the current Alberta Building Code.

**All required items must be provided upon application. Incomplete applications will not be processed.**

Provide the following:	<u>Required Items</u>
<input type="checkbox"/>	1. Site Plan (plot plan, RPR or Google satellite image), shall include: <ul style="list-style-type: none"><li>- North Arrow</li><li>- Property lines, shown and labelled</li><li>- Location of all existing buildings in relationship to property line; including labelling of building to be demolished.</li><li>- Fencing/barricades to be in place during demolition</li><li>- Muster point</li></ul>
<input type="checkbox"/>	2. Elevation Plan (photographs of all sides of the building(s))
<input type="checkbox"/>	3. Asbestos Assessment Report (to be provided for demolition projects only) <ul style="list-style-type: none"><li>- If asbestos is present, the Asbestos Abatement Report <u>must be submitted prior to permit approval</u>.</li></ul>
<input type="checkbox"/>	4. Letter of Authorization from the property owner(s).
<input type="checkbox"/>	5. Letter of intent, providing a detailed description of proposed project and plan for the property after demolition.
<input type="checkbox"/>	6. Signed Demolition/Building Relocation Declaration

*Once the permit is issued, an inspection is required prior to the demolition/relocation.*

### Applicants intending to rebuild:

A new Safety Codes Building Permit application will be required if rebuilding will not occur within 90 days from the demolition inspection.

## DEMOLITION/BUILDING RELOCATION DECLARATION

(Please print and complete ENTIRE form)

Address of Demolition/  
Building Relocation: \_\_\_\_\_

What structure(s) are being  
demolished/ relocated? \_\_\_\_\_

Please answer the questions below, as they apply:

- |  |                          |     |                          |    |
|--|--------------------------|-----|--------------------------|----|
| 1. I have read and understand the regulations and requirements of the Demolition Guide and the Fire Safety Plan: | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 2. Are there water or sewer services to the building(s) to be demolished/relocated?                              | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 3. Will you require the use of City lands? (i.e. street, sidewalk, etc.)   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |

### DEMOLITON/RELOCATION:

Proposed date of demolition/relocation: \_\_\_\_\_

Location of material removed: \_\_\_\_\_

### RELOCATION ONLY:

Building Length: \_\_\_\_\_ Building Width: \_\_\_\_\_ Loaded Height: \_\_\_\_\_

Relocation Date: \_\_\_\_\_ Relocation Time: \_\_\_\_\_

### APPLICANT DECLARATION

I hereby acknowledge that it is my sole responsibility to ensure utilities, including but not limited to, gas, electricity, water and sewer, are properly disconnected prior to commencing any demolition work on the above-mentioned property and I confirm that the aforementioned utilities will be properly disconnected for the purposes of this demolition.

**Signature of this document indicates your acknowledgment of the above requirements.**

\_\_\_\_\_  
Name of Applicant (please print)

\_\_\_\_\_  
Signature of Applicant