

Office Use Only

Submission Date: _____

Received By: _____

Folder Number: _____

Development Permit Application

SIGNS

PLEASE PRINT

SITE ADDRESS

Complete Civic Address: _____

Legal Land Description: _____ Zoning: _____

APPLICANT

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

PROPERTY OWNER

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

PROPOSED DEVELOPMENT

OFFICE USE ONLY

SEE REVERSE FOR REQUIRED DOCUMENTS

PERMIT REQUIREMENT LIST

All application requirements are as per The City of Red Deer *Land Use Bylaw*.

- 1. Site Plan, showing the following criteria:**
 - North Arrow;
 - Property lines shown and labelled; and
 - Location of sign(s) in relation to property lines; including front, rear, and side yard setbacks.
- 2. Letter of Intent providing a detailed description of the proposed sign, including:**
 - Sign dimensions (height, length, area, etc.);
 - Distance from grade, access ways, intersections, projection, etc.;
 - Dates the sign will be placed on site; and
 - If the sign, or any portion thereof, is to be Dynamic in nature.
- 3. Diagram/Picture of proposed sign(s):**
 - Rendering of proposed sign, including dimensions;
 - Rendering of proposed location on building/site; and
 - Dimensions of building.
- 4. Letter of Authorization from all property owners registered on title, including contact information.**

Applicant:

- I am aware that this proposal will be reviewed by Inspections and Licensing, and may be delayed or refused if the application and/or information provided is incomplete.
- I understand that additional information may be required after the permit application has been submitted.
- I understand that this permit application may be refused if the proposed development does not conform to the *Land Use Bylaw* and/or amendments.

Signature of this document indicates your acknowledgment of the above requirements.

Name of Applicant (please print)

Signature of Applicant