

REQUEST FOR INFORMATION

MOBILE HOME PARK RENTAL AND INCOME/EXPENSE STATEMENT CONFIDENTIAL

Filing Deadline: July 12, 2024

Your property at address:

Legal Description:

Assessment Roll No: Asmt Code:

Please complete the following table with respect to all pad sites within the property civically addressed on this form. The information received will be utilized, in mass with other similar properties, to determine market typical rents and vacancy rates for assessment purposes. Actual rents paid, inclusive of any incentives, are required for occupied pad sites and asking rental rates are required for vacant pad sites. If additional space is required, you may duplicate the table. As an alternative to completing the table below owners/managers may submit existing rent rolls, however such must address all data requests stated within the table below AND Income and Expense Information on page 2 is required.

PAD SITE RENT ROLL AS OF JULY 1, 2024						
Pad Site Rents (Column 1)		Pac	Pad Site Rents (Column 2)			
Pad #	Occupied or Vacant	Pad Rent	Pad #	Occupied or Vacant	Pad Rent	
Example 1:#10	Occupied	\$600				
Example 2: #1 I	Vacant	Asking \$650				

Please complete the following table regarding Community features and amenities.

SUMMARY OF FEATURES AND AMENITIES AS OF JULY 1, 2024					
General Community Information					
Total Number of Pad Sites	Comments:				
Total Occupied Pad Sites:	Comments:				
Does the park own and rent an	y mobile dwellings?		Yes		No If yes, how many?
Community Utilities/Services (paid by tenant or landlord)					
Electricity paid by:			Tenant		Landlord
Gas (Heat) paid by:			Tenant		Landlord
Water paid by:			Tenant		Landlord
Other (Describe):	paid by:		Tenant		Landlord
Other (Describe):	paid by:		Tenant		Landlord

Please complete the following "Actual Income & Expense" statement. As an alternative to the table below, owners/managers may submit complete annual financial statements for the property.

ACTUAL INCOME & EXPENSES FROM JULY 1, 2023 TO JUNE 30, 2024				
Actual Income		Actual Operating Expenses (total expense to property)		
Pad Site Rental Income (Actual)	\$	Property Taxes:	\$	
Additional Income		Heating:	\$	
Commercial or Office Space Rental Income:	\$	Electricity:	\$	
Other (Describe):	\$	Water/Garbage:	\$	
Other (Describe):	\$	Cablevision:	\$	
Other (Describe):	\$	Property Insurance:	\$	
Total Actual Rental Income:	\$	Maintenance and Repairs:	\$	
Actual Net Operating Income (NOI)		Management/Administration:	\$	
Net Operating Income (actual income less expenses)	\$	Marketing/Advertisements:	\$	
Additional Information (already reflected in the "Actual Income" above)		Cablevision:	\$	
Total Annual Rental Incentives:	\$	Other (Describe):	\$	
Annual Income Vacancy Shortfall (\$):	\$	Other (Describe):	\$	
Annual Vacancy Percentage Experienced (%):	%	Total Actual Operating Expenses:	\$	

ADDITIONAL MARKET INFORMATION				
Has the property been listed for sale within the last 12 months?	Yes No			
If yes, please indicate the current status of the listing (active, expired, withdrawn, information if applicable:	pending, etc.), the original and final asking price, and broker/agent			
Has there been a market value appraisal been completed in the last 12 months?	Yes No			
If yes, please include a copy of the appraisal report, or indicate the value estimate,	, date of appraisal and appraisal firm:			

CERTIFICATION (please complete all sections below, as additional communications may be required)				
Signatory (Print Name):		Position:		
Email Address:		Phone:		
Signature:		Date:		

The information collected is done so under the authority of *Municipal Government Act (MGA)* section 295(1) and used by the municipality to carry out the duties and responsibilities of an assessor under Parts 9 to 12 and the regulations. The information is protected under the *Freedom of Information and Protection of Privacy (FOIP) Act* and *Municipal Government Act* sections 299 to 301.1. If you have questions about the collection, use or protection of this information, please contact Assessment Services at:

Phone: 403.342.8235, Email: assessment@reddeer.ca Address: 4914 - 48 Ave, PO Box 5008, City Hall, Red Deer, AB T4N 3T4.