

Purpose:

To establish land service fees and charges relative to processing applications, preparing agreements and rates for the lease and encroachment of Municipal Land.

Policy Statement(s):

1. Lease rates on residential public utility lots shall be of nominal value to reflect maintenance of City Lands by the Lessee.
2. The City Manager shall have the authority to approve market values, commercial lease rates and to waive any fee.
3. The following schedule of fees and charges shall apply:

Service	Fee	Description
Municipal Reserve or other	\$250.00	Application Fee
Public Land Purchase	\$250.00	Agreement Fee
Road Closure	\$250.00	Application Fee
Request/Disposal	\$250.00	Agreement Fee
Public Utility Lot Lease (Commercial) or lease of Municipal Real Property	\$250.00	Application Fee
	\$250.00	Agreement Fee
	**annual lease charge based on market value	Annual lease rate
Public Utility Lot Lease (Residential)	\$30.00	Annual lease rate
Encroachment Agreement	\$250.00	Application & Agreement Fee

Policy Monitoring and Evaluation:

The Fee for Service charges shall increase by the cumulative consumer price index (rounded to the nearest dollar) every 3 years from January 1, 2011.



Authority/Responsibility to Implement:

The City Manager will ensure the policy requirements are met and updated as required.

References/Links:

1. The City of Red Deer Organizational Bylaw
2. 2011 Operating Budget
3. Council Policy: Licenses to Occupy (Rights of Way/Lease of Utility Lots)
4. Council Policy: Lease of City Owned Farm Lands
5. Council Policy: Encroachments into City Property/Utility Right of Way

Inquiries/Contact Person:

Land Coordinator, Land and Economic Development

Document History:

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