

Business Licence Application

Office Use Only:

Submission Date: _____

Received By: _____

Account Number: _____

BUSINESS INFORMATION

Business Address:

(Address, City, Postal Code) _____

Legal Business

Name: _____

Operating

Name: _____

Mailing Address:

(if different than Business Address) _____

Email: _____

Phone: _____

APPLICANT INFORMATION

Name: _____

Mailing Address:

(Address, City, Postal Code) _____

Email: _____

Phone: _____

Please complete the following:

1. Are you a **RESIDENT** or a **NON-RESIDENT** business? *Circle one.*
2. Is your business name registered? (ie. Corporation, Trade Name, or Sole Proprietor) Yes** No
**If yes, please attach registration documentation from Corporate Registries.
3. Do you want a short-term licence? (valid for 4 consecutive months **in a calendar year**) Yes** No
**If yes, what is your proposed start date and end date? _____
4. Description of business: _____
5. Number of employees: _____
6. Proposed Date of Operation: _____

To be provided by RESIDENT businesses only:

1. Will there be construction or renovations to the space as part of this application? Yes** No
** If yes, a Development Permit and/or Safety Codes Permits may be required.
 2. Total area (sq.ft.): _____
- Letter of Intent, providing details of business, including hours and days of operation.
- Letter of Authorization from all property owners registered on title, including contact information.

The granting of this Licence shall in no way relieve the owner from complying with the requirements of City of Red Deer bylaw No. 3609/2018, Business Licence Bylaw, or any other bylaws of the City of Red Deer, or other Provincial or Federal Statutes or Regulations in force.

I certify that I will abide by all regulations after I have received my Licence, knowing that failure to comply may result in penalties, suspension or revocation my Licence.

Printed Name of Applicant

Applicant Signature