



SPARK GRANT APPLICATION FORM

SOCIAL CONNECTION OPPORTUNITIES

SUBMISSION REQUIREMENTS:

Applicants may apply for this funding at any time. Applications are reviewed on the 10th of each month with notification of grant approval by the 20th of the same month. All submissions must include the following requirements:

- Applications must involve 3 or more households interested in participating in project. The same Primary Contact may only apply for one grant per calendar year.
- Projects must be feasible and ready to begin within 1-2 months from notification.
- Projects must begin after notification; projects are not funded retroactively.
- All applications must include an equal matching portion of contributions from the community (volunteer time, cash, donated professional services, donated materials and supplies are eligible for community matching).
- Projects must be offered at no cost.

Once the funding has been exhausted for the year, applications will be no longer be accepted until new funding is available. **Please contact 403-342-8100 to ensure availability of funding prior to making application.**

CRITERIA: (check applicable criteria)

Building Relationships - Create opportunities for neighbours to connect, especially neighbours who are new or you have not interacted with in the past. Examples: block parties, clean-up parties.

Social Offerings - Share residents' skills and knowledge within the community. Examples: free yoga session, community kitchen.

Build a Sense of Ownership and Pride – Examples: historical tour of neighbourhood, community clean-up of invasive species in a local greenspace.

Respect and Celebrate Diversity – Examples: multicultural fashion show, storytelling project that involves seniors and youth, cost-free acrylic workshop open to all ages and skill levels.

SUBMISSION:

Please submit your completed Spark Grant Application Form, along with all signatures, to be considered for funding.

- **E-MAIL** to fcss@reddeer.ca; or
- **HAND-DELIVER IN A SEALED ENVELOPE** ATTN: FCSS Sparks Grant, City of Red Deer, Social Planning, 500, 4808 50 Street, Red Deer, AB T4N 1X5

It is the responsibility of the applicant to ensure that the submitted application is received by Social Planning regardless of the submission method chosen. To confirm receipt of the application, please call 403-342-8100 or e-mail fcss@reddeer.ca.

SPARK GRANT APPLICATION FORM

10. Who will help you with your project? What will they contribute? What will they do?

11. How will you know that your project has been successful? What measurement(s) will you use (e.g., number of attendees, number of sessions held, training attended)?

12. The Community Outcome for the Great Neighbours Initiative is that **the community is connected and engaged**. The indicator that this is happening is **positive attitude towards others and the community**.

Each Spark Grant recipient is required to ask participants a question after the event to measure if there has been a positive change in their communities as a result of the project using the Agreement Scale below:

As a result of the _____ project, I feel a stronger sense of community with the people on my block/in my neighbourhood.

1-----	2-----	3-----	4-----	5-----	6-----
Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree

Do you agree to ask participants the question using the Agreement Scale above after the event, and provide these results in your Spark Grant reporting? Yes No

SPARK GRANT APPLICATION FORM

PART B | Agreement

By signing and submitting this application, you are agreeing to the following terms and conditions:

1. The applicant must expend the funds received in accordance with their application.
2. The applicant must complete the reports identified in the Application Guide by deadlines.
3. Municipal staff must be notified if any change occurs that may result in inability of the applicant to deliver the project identified in the application.
4. Any unspent funds allocated through this program to the successful project will be returned to Red Deer & District FCSS c/o Social Planning, City of Red Deer, Social Planning, 500, 4808 50 Street, Red Deer, AB T4N 1X5.
5. Red Deer & District FCSS and/or the City of Red Deer reserves the right to cancel the Spark grant funding with reasonable cause and will provide 30 days' written notice.

PART C | Authorization

This application must be signed by the primary contact and participating households who are involved with this project.

By signing below, I confirm that all information submitted within this application, including Part A and Part B, is true, complete, and accurate to the best of my knowledge.

Primary Contact

Full Name _____ Signature _____ Date _____
mm/dd/yyyy

Household #2

Full Name _____ Signature _____ Date _____
mm/dd/yyyy

Household #3

Full Name _____ Signature _____ Date _____
mm/dd/yyyy

