

LETTER OF INTENT

The purpose of this letter is to explain, **in detail**, the intention for the property or location.
(New development, tenant improvements, bylaw variances, renovations/alterations, Business Licence, etc.)

Name of Applicant: _____

Site Address: _____

Type of Application:

☐

Building Permit

☐

Business Licence

☐

Development Permit

☐

Other _____

I/We intend to:

Date

Signature of Applicant