



Please email to councilcommittees@reddeer.ca; or fax: 403-346-6195; or mail to Legislative Services, City of Red Deer, PO Box 5008, 4914 – 48 Avenue, Red Deer, AB T4N 3T4; or drop off at the host desk, 1st floor, City Hall, Monday through Friday, between 8:00 a.m. – 4:30 p.m.
Deadline for applications is Friday September 18, 2026 at 4:30 p.m.

INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD APPLICATION FORM

Personal Information

First Name: _____ Last Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone Number: Cell: _____ Home: _____

Email: _____ Length of Residency in your Municipality: _____

Background Information

Have you read the Bylaw for the above identified Committee?

☐ Yes

☐ No

1. Describe why you are interested in joining the Intermunicipal Subdivision and Development Appeal Board.

2. Describe your knowledge and understanding of the Intermunicipal Subdivision and Development Appeal Board.

3. Describe your legal background. Include your experience interpreting and applying legislation.

4. Describe your knowledge and experience of quasi-judicial or administrative tribunals. Include any roles and responsibilities of your involvement.

5. Describe your knowledge, education and experience of land use, planning and/or development.

6. Describe your critical thinking and analytical skills. Provide examples.

7. These boards require some independent work from home and will involve writing formal decisions that can be lengthy. Describe your familiarity with computers, including online meeting software, writing decisions or similar documents.

8. Describe your ability to work with others.

9. Do you or any member of your family have any personal, employment, or business relations that could be seen as a conflict?

10. Describe any prior experience you have serving on a committee/board including any formal meeting procedures.

11. Additional Information (provide any relevant information that may not have been covered).

12. Please indicate which supporting documents you will be including with your application. (A resume is encouraged)

Availability

	Monday	Tuesday	Wednesday	Thursday	Friday
Day					
Evening					

References

Please list the names of three persons who can supply a personal reference.

Name	Relationship to Applicant	Contact Information
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

The application must be completed in its entirety, signed and dated. If you require more space to answer the questions presented in this application, submit an additional document with this form that includes the information that would not fit.

Attach a resume if available. Please note – attaching a resume does not replace this application. The application must be completed in its entirety, signed and dated.

The City of Red Deer is collecting personal information for the purposes related to the appointment of citizen representatives to Council committees/commissions/boards. If you are appointed to a committee/commission/board by Council, your name will be publicly accessible. The personal information on this form is collected under the authority of the Municipal Government Act Section 3 and is protected under the provisions of the Protection of Privacy Act (POPA). If you have any questions about the collection, use and protection of this information, please contact Legislative Services, councilcommittees@reddeer.ca, 4914 - 48 Avenue, Red Deer, T4N 3T4, (403) 342-8132.

I agree to serve on the above committee, if appointed. I have reviewed the Terms of Reference, and I am able to regularly attend meetings.

Signature

Date