

RED DEER TRIBUNALS APPLICATION FORM
(Subdivision & Development Appeal Board, Licensing & Community Standards Board, Review Board, and the Administrative Board)

Personal Information

First Name: _____ Last Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone Number: Cell: _____ Home: _____

Email: _____ Length of Residency in Red Deer (or area): _____

Background Information

Have you read the mandate for Red Deer Tribunals?

☐

Yes

☐

No

1. Describe your interest and motivation for joining the Red Deer Tribunals.

2. Describe your knowledge, understanding and/or experience of the Red Deer Tribunals.

3. Describe your legal background. Include your experience interpreting and applying legislation.

4. Describe your knowledge and experience of quasi-judicial or administrative tribunals. Include any roles and responsibilities of your involvement.

5. Describe your knowledge, education and experience of land use, planning and/or development.

6. Describe your critical thinking and analytical skills. Provide examples.

7. These boards require some independent work from home and will involve writing formal decisions that can be lengthy. Describe your familiarity with computers, including online meeting software, writing decisions or similar documents.

8. Describe your ability to work with others.

9. Do you or any member of your family have any personal, employment, or business relations that could be seen as a conflict?

10. Describe any prior experience you have serving on a committee/board including any formal meeting procedures.

11. Additional Information (provide any relevant information that may not have been covered. A resume is encouraged)

12. Please indicate which supporting documents you will be including with your application.

Availability

	Monday	Tuesday	Wednesday	Thursday	Friday
Day					
Evening					

References

Please list the names of three persons who can supply a personal reference.

Name	Relationship to Applicant	Contact Information
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

The application must be completed in its entirety, signed and dated. If you require more space to answer the questions presented in this application, submit an additional document with this form that includes the information that would not fit.

Attach a resume if available. Please note – attaching a resume does not replace this application.

The City of Red Deer is collecting personal information for the purposes related to the appointment of citizen representatives to Council committees/commissions/boards. If you are appointed to a committee/commission/board by Council, your name will be publicly accessible. The personal information on this form is collected under the authority of the Municipal Government Act Section 3 and is protected under the provisions of the Protection of Privacy Act (POPA) and the Access to Information Act (ATIA). If you have any questions about the collection, use and protection of this information, please contact Legal and Legislative Services, councilcommittees@reddeer.ca, 4914 - 48 Avenue, Red Deer, T4N 3T4, (403) 342-8132.

I agree to serve on the above committee, if appointed. I have reviewed the Terms of Reference, and I am able to regularly attend meetings.

Signature

Date