

July 03, 2026

Due Date: September 02, 2026

Roll Number:	
Description:	
Civic Address:	
Legal Description:	

ROOM COUNT		
Room Type	# of Units	Average Daily Rate
Single Queen		
Double Queen		
Single King		
Double King		
Queen Suites		
King Suites		
Total		

OCCUPANCY			
	July 1, 2023 to June 30, 2024	July 1, 2024 to June 30, 2025	July 1, 2025 to June 30, 2026
Average Occupancy for Year*	%	%	%

* Occupancy – Ratio of Total Occupied Rooms to Total Available Rooms

CAPITAL EXPENDITURES			
	July 1, 2023 to June 30, 2024	July 1, 2024 to June 30, 2025	July 1, 2025 to June 30, 2026
Realty	\$	\$	\$
Furniture, Fixtures & Equipment (FF&E)			

QUALITY RATING GUIDE			
Interior Finish	Excellent <input type="checkbox"/>	Good <input type="checkbox"/>	Standard <input type="checkbox"/>
Time since last FF&E Upgrade	0 – 5 Years <input type="checkbox"/>	5-10 Years <input type="checkbox"/>	10 years+ <input type="checkbox"/>
Time since last Building Renovation	0 – 5 Years <input type="checkbox"/>	5 - 10 Years <input type="checkbox"/>	10 Years+ <input type="checkbox"/>

FRANCHISE INFORMATION	
Hotel Chain Name:	
Royalty Fee*	%
Marketing Fee*	%
Reservation Fee*	%
Loyalty Program Fee	
Technology/Support Fee	

*Percentage of Gross Room Revenue

FINANCIAL INFORMATION FOR ROLL NO.			
	July 1, 2023 to June 30, 2024	July 1, 2024 to June 30, 2025	July 1, 2025 to June 30, 2026
REVENUE			
Rooms			
Food and Beverage			
Telephone & Internet			
Parking			
Other Departments			
Other (Please Specify)			
DEPARTMENT EXPENSES			
Rooms			
Food and Beverage			
Telephone			
Parking			
Other Departments			
UNDISTRIBUTED OPERATING EXPENSES			
Administration and General			
Marketing/Guest Entertainment			
Property Operation Maintenance			
Utilities			
Franchise Fees			
Management			
Other (Please Specify)			
Other (Please Specify)			
FIXED EXPENSES			
Property Taxes			
Insurance			
Reserves for Replacement			

APPRAISAL AND SALE INFORMATION

Have you had an appraisal on this property since **July 1, 2025**? Yes No

If yes, please include a copy of this report or indicate the appraised value, date of the appraisal, and its purpose:

Date: _____

Appraised Value: _____

Purpose: _____

Is your property currently listed for sale, or been listed since **July 1, 2025**? Yes No

If yes, what was the list price? _____

ACKNOWLEDGEMENT AND CERTIFICATION

By signing, I acknowledge and certify that:

- I. The information provided is true and correct to the best of my knowledge.

Signature: _____

Printed Name of Signatory Person: _____

Date: _____ Contact Phone Number: _____

Thank you in advance for your assistance. The personal information collected by Assessment Services is used to carry out the duties and responsibilities of an Assessor under Parts 9 to 12 of the Municipal Government Act and the regulations. This collection is authorized under section 4(c) of the Protection of Privacy Act and sections 294–296 of the Municipal Government Act. For questions about the collection of personal information, please contact Assessment Services at 403-342-8235 or assessment@reddeer.ca.