

Dear Site User:

Re: City of Red Deer Snow Storage Sites Registration 2025/2026 Season

Please read this form carefully and fully prior to hauling any snow. Carriers that have not registered will not be granted access to the snow storage sites.

The two snow storage locations:

- Northwest of Edgar Industrial Drive, west of Johnstone Drive (northwest of Northland Radiator); *and*
- South of 19 Street, also known as Delburne Road, on 40 Avenue (*south of the Waste Management Facility*).

Only snow that has been collected from within the City of Red Deer limits may be dumped at these snow storage sites. All loads will be subject to a minimum fee plus GST. All infractions will result in a total ban from the snow storage sites for the balance of the season. The City of Red Deer payment terms are 30 Days. Entry to the snow dump will be refused for all delinquent accounts.

Quoted below are those sections of Bylaw 3186/97 Traffic Bylaw, and Bylaw 3255/2000 Parks and Public Facilities Bylaw, which state that snow cannot be removed from private property and placed on City property. Please see the City of Red Deer webpage to become a snow clearing contractor for residents: <http://www.reddeer.ca/city-services/roads/snow-and-ice-program/snow-zone-plowing/snow-clearing-contractors/>

BYLAW 3186/97 - TRAFFIC BYLAW

- 81(1) *No person shall place, or cause to be placed, upon any roadway any snow, ice, dirt, or other obstruction, other than snow from the immediately adjacent sidewalk.*
- (2) *Any person who contravenes Section 81(1) shall remove any such snow, ice, dirt, or obstruction from the roadway within 24 hours of the time that such snow, ice, dirt, or obstruction was placed thereon.*
- (3) *The City may, after the expiry of the 24 hours aforesaid, or if deemed necessary at any time, remove and clear away the snow, ice, dirt, or obstruction required to be removed by Section 81(2).*
- (4) *The person who has placed, caused or allowed to be placed the snow, ice, dirt, or obstruction contrary to Section 81(1), shall pay to The City on demand all costs of removal.*

NOTE: *Included in cost of removal may be repairs to turf on boulevard areas which would be affected the following spring, at cost to whoever placed, caused or allowed the initial snow placement.*

BYLAW 3255/2000 - PARKS AND PUBLIC FACILITIES BYLAW

5(g) *No person shall deposit any waste or offensive matter of any kind on any City lands, except in those areas provided for such purpose.*

We remind you that you require a current business license to be carrying out contracted snow removal work in The City of Red Deer. For further information regarding a business license contact Inspections and Licensing at 403-342-8191.

The following are conditions for use of The City of Red Deer snow storage sites:

1. This registration form to be completed and sent to Public Works **prior to hauling** into the snow storage sites. Please email form to parksandpublicworks@reddeer.ca as we do not accept in person registration.
2. Drivers will be required to stop at the snow shack **every time** prior to entering. The attendant will digitally fill out the form, and the driver **must** sign off for the load delivered to the site. Drivers are to be respectful of attendant and the process of recording the loads. Access to either site is only available when an attendant is there.
3. Sites will be manned as demand dictates. Hauling to either site can be arranged for a **minimum of 10 loads** with a **minimum 24 hours** in advance by calling 403-342-8392. **If the minimum 10 loads are not met, you will still be charged for 10 loads.** Requests are only looked at during business hours Monday – Friday (8:00 am – 4:00 pm). **Cancellation** of bookings is not available once confirmation email has been sent to all contractors. If minimum amount of loads are not brought in by accumulation, requesting contractor will need to pay for 10 loads or the remaining amount of loads to meet 10.
4. Only snow that has been collected from **within the City of Red Deer limits** may be dumped at these snow storage sites. All infractions will result in a total ban from the snow storage sites for the remainder of the season.
5. **ALL** loads will be subject to a minimum fee. Dump only in designated snow storage sites and in designated areas. Please dump snow as far back as possible in the site. This will reduce snow maintenance costs.
6. The signing of this form authorizes the City to charge the portion of the costs to manage the snow storage sites. Currently the rates are:

\$29.00 minimum charge per load for a trailer, small truck, single axle or tandem load + GST

\$52.00 per load for a truck and pup, end dump, or tri-axle load + GST

The City of Red Deer payment terms are 30 Days. Entry to the snow dump will be refused for all delinquent accounts. **Invoices will be generated bi-monthly and are due in 30 days.**

7. Payment terms are net thirty (30) days from the date of the invoice and are subject to a 1.5% late payment fee on all unpaid balances.
8. Failure to abide by these rules will result in the withdrawal of dumping privileges.
9. Please address any questions or concerns you may have to the Parks & Public Works Department at 403-342-8238 or by email parksandpublicworks@reddeer.ca.

By signing, I understand and comply with the above requirements.

Company Name

Mailing Address

Email

Phone Number

Alternative Phone Number

Authorized Company Representative (please print)

List of authorized drivers delivering on company's behalf

Type your name to agree to the above statements and verify to the best of your knowledge that all information filled out on this form is correct.

Signature

Date

Yours truly,

City of Red Deer
Public Works Department