## CHEAT SHEET



# How to PROMOTE YOUR ORGANIZATION, **EVENTS & INITIATIVES**



- S We recognize that promotions can be tricky on a tight budget and we want to help your organization, and the activities you engage in, be as successful as possible.

We've pulled together a list of free and paid opportunities for your group to consider and encourage you to explore other ideas and opportunities in our community, with those listed below serving as a jumping off point. Remember to research your target audience and find creative ways to reach them at the right time and in the right way.

### **PAID** OPPORTUNITIES

- Advertise with local media outlets including radio stations, newspaper and online media.
  - Boost your social media posts
    - Digital advertising.
- Bus, bus stop and facility advertising. reddeer.ca/advertising

You can also work with one of our Community and Program Facilitators, visit reddeer.ca/promote for details.

#### **FREE** OPPORTUNITIES

- Add your event to one of many community events calendars like:
  - <u>City of Red Deer</u> Downtown Business Association
  - Tourism Red Deer
  - Chamber of Commerce

  - <u>Central Sport</u>

#### Display posters on:

- community bulletin boards
- facility bulletin boards

Social Media – when you post on your own channels, tag The City of Red Deer to increase views and interactions:

- Facebook @TheCityOfRedDeer / @RecCreateRD • X (Twitter) @CityOfRedDeer
- Instagram <u>@CityOfRedDeer</u>

Don't have a social media account? Consider creating one to reach your audience but before you begin, research what channel might be right for you!

- Submit your free listing for community-led programs on Look 'n Book and in every generated copy of My Activity Guide. These online listings are for long-term programs, and not for items such as events or one-time promotions. Email marketing@reddeer.ca to submit your listing.
- Write and submit your own We are Red Deer story and we'll share it on The City's social channels.
- Pitch your story idea to local media.
- Email <u>facilitybookings@reddeer.ca</u> to book a free space in a City recreation or arts facility.

Opportunities are available in our lobbies, main streets and mallways - we provide the space, tables, chairs and power - you provide your people and information.