

Calculating Costs of City Forces In Competition with Tendered Costs Submitted by Contractors

Purpose:

The purpose of this policy is to provide for comparable estimated costs of City forces doing work that has been tendered.

Policy Statement(s):

1. When construction work is being tendered and it is intended that the undertaking of the work by City forces should be considered as an alternative if the contractor's tenders submitted are high, then the City's estimated costs shall be calculated as including:
 - a. All direct labour, material and equipment costs.
 - b. A provision of 10% of costs calculated in (a) to recover overhead and indirect costs not included in (a).
2. The City's estimate shall be calculated before the close of the tender.

Authority/Responsibility to Implement:

City Manager

Document History:

| |
|--|
| Approved: September 9, 1996 |
| Administrative Revision (new template): March 12, 2010 |