

Proclamations & Letters of Support

Policy Type: GOVERNANCE PROCESS | GP-B-2.3

1 Proclamations:

- (1) The Mayor is entrusted to make proclamations on behalf of the citizens of Red Deer.
 - (a) Proclamations may be considered if:
 - (i) the sponsoring agency is a charitable organization; and
 - (ii) the cause is one of benefit and/or interest to the citizens of Red Deer.
- (2) A proclamation may also be considered if the cause is an initiative of The City.
- (3) Requests for proclamations will not be granted if it is deemed the request:
 - (a) is commercial or political in nature;
 - (b) involves any person or organization that promotes hatred of any person or class of persons, or otherwise involves illegal activity;
 - (c) contains any inflammatory, obscene, or libelous statements; or
 - (d) supports a cause that is controversial or divisive with the community.
- (4) The City will not be responsible for any costs associated with a proclamation by the Mayor, including publication of the proclamation, unless it is an initiative of The City.
- (5) The City is not responsible for arranging the attendance of media or a photographer, unless it is an initiative of The City.

2 Letters of Support:

- (1) Councillors, including the Mayor, are able to issue a “Letter of Support” to organizations and individuals in the community when the request is unrelated to a funding application or sponsorship.
 - (a) Furthermore, Letters of Support are subject to the same criteria for Proclamations as stated under s. 1(1)(a) and 1(3) of this Policy.
- (2) Councillors issuing a Letter of Support are to submit a copy to the Office of the Mayor and Council for record keeping purposes.

Document History:

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